
Absent: A. Azad/EET, W. Baker/LAS, B. Hart/VPA, M. Lilly/LAS, N. Lindvall (Student/Honors), J. Price (Student/LAS), P. Stoddard/LAS

Guest: D. Smith, Catalog Editor/Curriculum Coordinator

I. Adoption of Agenda

A motion was made by Snow, seconded by Wiemer, to approve the agenda. The motion carried.

II. Announcements

A. Approval of Minutes

A motion was made by Schlabach, seconded by Snow, to approve the minutes of the November 3, 2011, Undergraduate Coordinating Council meeting. The motion carried.

III. Reports/Minutes from Standing Committees

A. Admissions Policies and Academic Standards Committee

Birberick provided an overview of the October 12, 2011, meeting of the Admissions Policies and Academic Standards Committee noting that the majority of the meeting revolved around approval of several curricular items, none of which was controversial.

Snow made a motion, seconded by Najjar, to receive the October 12, 2011, minutes of the Admissions Policies and Academic Standards Committee meeting. The motion carried.
Birberick pointed out that APASC did not meet in December, and, as such, minutes of the November APASC meeting have not yet been approved to be forwarded to UCC. However, as an informal notification and informational item for UCC from that November APASC meeting, Birberick shared that APASC did discuss an issue related to teacher certification. She explained that it is state mandated that, if a student is a teacher certification student, he/she cannot receive a grade lower than a “C” in any required teacher certification course. One of

the issues related to this is the interpretation or definition of the S/U language, in particular, what an “S” represents. After considerable discussion with the curricular deans and the teacher certification curricular committees, CITC and CAPCE, language relating to this was developed to be included in the catalog. The language was sent simultaneously to APASC and CUC, and both committees approved the language. She noted that this language approval is reflected in the November 10, 2011, CUC minutes being received at today’s UCC meeting.

Birberick went on to share the language with the committee and reiterated that this only relates to teacher certification. She explained that this needed to be done because of the Illinois State Board of Education standards that dictate this, and it is a requirement that teacher certification students have to meet beginning February 1, 2012.

B. **Committee on the Improvement of Undergraduate Education**

There was no report.

C. **Committee on the Undergraduate Academic Environment**

Schlabach provided an overview of the October 11, 2011, meeting of the Committee on the Undergraduate Academic Environment Committee, noting that two guest speakers attended the meeting. Dr. Brian Hemphill, Vice President for Student Affairs and Enrollment Management, provided an enrollment management update focusing on recruitment and retention issues and initiatives. Also, Julia Spears, Coordinator of Engaged Learning, presented the committee with the guidelines and a proposed timeline for the Undergraduate Special Opportunities in Artistry and Research (USOAR) Program for 2011-2012. Both the guidelines and revised timeline for 2011-2012 were approved by the committee. Spears also provided an update on the status of the themed learning communities for the fall and upcoming spring semester.

Schlabach also shared that committee members have begun discussion about the role of CUAE. Dialogue is being centered on how the committee could become more active and
what issues the committee would like to bring voice to through the shared governance system in order to promote a better academic environment for our undergraduate students.

Schlabach made a motion, seconded by Conklin, to receive the October 11, 2011, minutes of the Committee on the Undergraduate Academic Environment meeting. The motion carried.

D. Committee on the Undergraduate Curriculum

Najjar reported on the November 10, 2011, meeting of the Committee on the Undergraduate Curriculum, noting that numerous catalog changes were approved, as well as the catalog language relating to the teacher certification S/U grading (Section A, page 2), which was previously mentioned as an informational item by Birberick in the APASC committee report.

Najjar made a motion, seconded by Snow, to receive the November 10, 2011, minutes of the Committee on the Undergraduate Curriculum meeting. The motion carried.

Najjar also provided a brief overview of the November 17, 2011, meeting of the Committee on the Undergraduate Curriculum which was held electronically.

E. General Education Committee

Keddie reported on the October 20, 2011, meeting of the General Education Committee noting that the committee was provided an update on the status of the search for a General Education Coordinator. In addition, the committee heard the outcome of a meeting of the CLAS/GEC ad hoc committee which was formed to look at assessment procedures for general education courses. Carolinda Douglass, Associate Vice Provost, Assessment Services, also informed the GEC that more assessment data from the general education program is needed for the Higher Learning Commission for accreditation purposes.

In other business, the committee discussed revision of the general education course submission form, provided suggestions for updating the general education website, reviewed the meeting schedule, and discussed the GEC task list, priorities, and working
rules. The committee also discussed the idea of holding an Academic Policies and Procedures Manual (APPM) workshop with members of various other curricular committees to discuss and make recommendations for revisions to the APPM to more clearly define and coordinate the language within the manual.

Wiemer made a motion, seconded by Snow, to receive the October 20, 2011, minutes of the General Education Committee meeting. The motion carried.

F. University Honors Committee

There was no report, however, Goldenberg shared that the marketing slogan selected for the University Honors Program is “Tradition, Excellence, Community.”

IV. Other Reports

A. University Assessment Panel

Notes of the November 4, 2011, meeting of the University Assessment Panel were independently reviewed by committee members. There was no discussion.

V. Old Business

There was no old business.

VI. New Business

There was no new business.

VII. Adjournment

The meeting was adjourned at 1:40 p.m. The next UCC meeting is scheduled for Thursday, February 2, 2012, beginning at 1:00 p.m. in Altgeld Hall 203.
Respectfully submitted,
Mollie Montgomery

(Editorial Corrections 02/02/12)