University Honors Program
Honors Committee – Agenda

12/2/2016 @ 1:30p – 3:30p
Campus Life Building 110
349th Meeting
Approved

Voting Members Present: Bart Sharp (BUS), Richard Siegesmund (VPA), Nicholas Pohlman (EET), John Evar Strid (EDU), Emily McKee (LAS), Scott Balcerzak (LAS), Sarah McHone-Chase (LIB), Justyna Jaworski (Student), I Younan An (Student), Angelica Rosinski (Student), Rachel Shapland (Student)

Voting Members Absent: Mary Elaine Koran (HHS), Clarissa Hinshaw (Student), Charles Duvall (Student)

Ex-officio present: Todd Gilson (Honors)

Ex-officio absent: Ed Klonoski (Vice Provost)

Others: Dave Ballantine (Honors House), Jason Goode (Honors), Jes Cisneros (Honors), Marcy Brown (Recording Clerk)

I. Approval of Agenda
Pohlman/Balcerzak moved to approve agenda as presented. Motion passed

II. Approval of Minutes from November 4, 2016
Balcerzak/Siegesmund moved to approve minutes from November. Motion passed

III. Staff Reports
   a. Director – Todd
      • Enrollment numbers
      • See numbers presented at meeting (collected on the 1st of every month)
      • Results of strategic planning:
      • Answered the questions as to:
      • Why the program exists?
      • What the program specializes in?
      • How the program produces “deliverables”?  
Pohlman asked how much help will we need outside of the office?  
Gilson guesses 20-40%
Gilson stated that curricular and co-curricular are both important
Sharp asked for student input, maybe a mini-capstone to get students more involved at a lower level. Maybe have upper level students in capstone, mentor those interested in doing a mini capstone.
McKee as if there was any discussion how to combine this with research rookies.
Sharp stated that Honors is about doing what you are not already doing “getting out of silo”

- **General consensus (30,000’ level):**
  - **Why** – Contribute to the ability of high potential students to achieve their individual goals
  - **What** – teaching / faculty interactions and co-curricular activities
  - **How** – better infuse “experiences” into Honors requirements and structure program for more casual interactions with faculty and peers
  - Task of operationalizing ideas is now the focus
  - Revisions coming to Honors Engaged
  - Logo change – facilitated / required by Marketing and Communications
  - Name change – Honors Impact
  - Working on “online tracking portal” for students

b. **Assistant Director – Jes**

- Met with the usual rounds of continuing students for program overviews and advising
- Met with new students responding to our native recruitment efforts for fall
- Met with prospective high school students and their parents
- Processed and approved Capstone rough-drafts
- Continued with Capstone Workshop group sessions
- Continued with In-Course Contract Workshop group sessions
- Participated in NIU Open House (Veteran’s Day) with presence on main floor and 2 well attended breakout sessions in HSC University Suite
- Spent time helping to prepare for Recognition Ceremony for fall Honors graduates
- Maintained Honors presence at multiple NIU Orientation days
- Collaborated with NIU Orientation staff for 2017 Orientation Leader selection
- Looked at options for DocuSign software as it might be useful to NIU Honors
- Had meeting regarding Honors Peer Mentor Program
- Spent time in strategic planning sessions with Honors staff
- Made requests to Honors alumni for pennants from their graduate school and professional programs
- Fielded faculty questions regarding capstones and contracts
- Began to prepare for end-of-semester loose-ends (capstones, contracts, memos, etc.)

b. **Assistant to the Associate Vice Provost for University Honors – Jason**

- National Scholarships and Fellowships
- Gates – results pending
December invites for scholarship interview, interviews will be January 27th - 28th, scholarships offered early February

Applicants: Rebecca and Rebekah*

Goldwater – in process

4 students completed the pre-application

Advised 3 potential applicants to apply for the scholarship w/ AQ

Set face-to-face meetings for December

Scholarship Office

Scholarship Fair

2 hour fair in the Duke Ellington Ballroom where Jayson S. and I promoted the UHP and UHP scholarships

AcademicWorks

Attended the launch and system training session

McKearn Program

Where are they now project

Updated all student biographies from cohort 15

Honors Website

Met with Brian W. to discuss menu updates

Updated honors engaged logo and changed video on Student Resources-Benefits page

Attended the maintaining your website training in order to remain eligible to make website edits the updated Cascade system

Honors Scholarship

Official launch December 1

d. Assistant Director of Programming and Communication – vacant

IV. Strategic Planning Subcommittee Update
No update per Bart

V. Old Business
   a. Honors Faculty Status – discussed with Greg Long (11/14); to be discussed at Baccalaureate Council on 12/8
   b. UHHS 399 – Honors Seminar (online) – no update
   c. Capstone innovation – I-Lab (MGMT 481 / CEET 481) – no update

VI. New Business
a. Review of EYE Grant application
   Applicants: Gunnar Baechler, Namra Aziz, Thomas Jareczek.
      Namra Aziz: McHone-Chase/Pohlman move to approve, motion denied.
      Thomas Jareczek: Evar Strid/Mchone-Chase move to approve.
         Motion passed
      Gunnar Baechler: Evar Strid/Mchone-Chase move to approve.
         Motion passed

b. Alumni Award – student research committee, begin now or in January?
   i. Students will start research the week they return in January

VII. Comments from Floor
    none

VIII. Adjournment
      Pohlman/Balcerzak moved, motion approved.