University Honors Program
Honors Committee – Agenda

11/4/2016 @ 1:30p – 3:30p
Campus Life Building 110
348th Meeting

Voting Member Present: Bart Sharp (BUS), Sarah McHone-Chase (LIB), Mary Elaine Koren (HHS), Emily McKee (LAS), Nick Pohlman (EET), Scott Balcerzak (LAS), Clarissa Hinshaw (Student), Rachel Shapland (Student), Justyna Jaworski (Student), Angelica Rosinski (Student),

Voting Members Absent: John Evar Strid (EDU), Richard Siegesmund (VPA), I Younan An (Student), Charles Duvall (Student)

Ex-officio present: Todd Gilson (Honors)

Ex-officio absent: Ed Klonoski (Vice Provost)

Others: Honors Staff Jes Cisneros, Jason Goode and Marcy Brown (Recording Clerk)

I. Approval of Agenda
Pohlman/McKee moved to approve agenda as presented. Motion passed.

II. Approval of Minutes from October 7, 2016
Koren/Balcerzak moved to approve Minutes from October. Motion passed.

III. Staff Reports
   a. Director – Todd
      • Enrollment numbers
         o See numbers presented at meeting (collected on the 1st of every month)

      • Lincoln Laureate award winner – Rebecca Rasmussen (Biochemistry & Music)

      • Enhancements to Montreal study abroad trip – students who participate can now earn upper division Honors credit

      • Honors will engage in strategic planning on November 11 and 18 to define objectives, and the process for achieving said objectives, over the next three years (2017-2019).
b. Assistant Director – Jes

- Met with the usual rounds of continuing students for program overviews and advising
- Met with new students responding to our native recruitment efforts for fall
- Met with prospective high school students and their parents
- Processed and approved Capstone rough-drafts
- Continued with Capstone Workshop group sessions
- Continued with In-Course Contract Workshop group sessions
- Participated in Columbus Day (Oct. 10) NIU Open House with presence on main floor and 3 well attended breakout sessions in HSC University Suite
- Spent time tracking-down loose-ends in preparation for Recognition Ceremony for fall Honors graduates
- Maintained Honors presence at multiple NIU Orientation / info. days
- Attended meeting with NIU Orientation staff for 2017 planning
- Looked at current community college recruitment / outreach efforts
- Fielded faculty questions regarding capstones and contracts
- Began to prepare for end-of-semester loose-ends (capstones, contracts, memos, etc.)
- Met with Brandon Lagana (Career Services) to catch up on programs and initiatives

c. Assistant to the Associate Vice Provost for University Honors – Jason

- National Scholarships and Fellowships
  - Marshall - results pending
    - Applicants will be notified in November of the app status. Provisional dates for interviews are Nov. 9-10 for Chicago
      - Applicants: Megan and Rebecca
  - Rhodes – results pending
    - Applicants will be notified in November two weeks prior to the annual interviews the Friday and Saturday preceding Thanksgiving.
      - Applicant: Rebecca
  - Gates – results pending
    - Applicants will find out in December if they are invited to interview and the interviews will be January 27th and 28th with the scholarships being offered in early February
      - Applicants: Rebecca and Rebekah
- National Scholarships Partnership with Anna Quider
- McKearn Program
  - Recruitment
    - Request list of eligible applicant from R&R, put McKearn info session on the calendar, and updated the website to reflect this
• Honors Website
  o Added Promo video to home page and course information page along with multiple updates to the course list
• Honors Scholarship
  o Provided the details to Scholarships Office build our scholarship into the Academic Works system
    ▪ Dates will be Nov 15 through January due to the implementation of AcademicWorks.
• Mortar Board co-advisor
  o Scan monthly bank statements for the treasurer
• Honors pumpkin painting contest
  o Sponge Bob pumpkin
d. Assistant Director of Programming and Communication – vacant

IV. Strategic Planning Subcommittee Update
Sharp stated no update

V. Old Business
a. Honors Faculty Status
  Balcerzak asked what the feasibility for lunch was...mainly financial?
  McHone-Chase suggested brown bag
  McKee asked if 2 year employee was the new provisional
  Sharp asked if we could just say accredited
  Balcerzak stated that accredited official wording is Regional Accredited
  Sharp stated that we are ready to push this proposal through.
  Pohlman moved to pushed proposal through, McHone-Chase second, motion passed.
b. UHHS 399 – Honors Seminar (online)
  No update
c. Capstone innovation – I-Lab (MGMT 481 / CEET 481)
  No update, will not happen until Spring 2018. Pohlman asked if there will be any pre reqs for Fall 2017

VI. New Business
Fellows will start looking into Alumni for the Outstanding Alumni Award. Marcy will get list from Alumni center. Alumni from years 1985-1990.

VII. Comments from Floor
Discussed scholarships and Academic Works. Should the Honors deadline be before the regular deadline?

VIII. Adjournment
Koren/Balcerzak moved to adjourn. Motion Passed.