**GENERAL EDUCATION COMMITTEE**  
**235th Meeting**  
**Thursday, February 16, 2017**

**MINUTES**  
Approved

Present: A. Forgue (LAS/Student), E. Klonoski (Ex-officio, Acting Associate Vice Provost), J. Kot (LAS/FL&L/BC), L. Matuszewich (LAS/PSYC), M. Pickett (Advisors), M. Quinlan (VPA/ART), D. Smith (Catalog Editor), A. Stich (EDU/LEPF), R. Subramony (Office of Assessment Services), Z. Wang (EET/ISYE), L. Zhou (BUS/FINA)

The meeting was called to order by GEC Chair Zhou.

I. **Adoption of Agenda.** Forgue made a motion, seconded by Kot, TO ADOPT THE AGENDA FOR THE FEBRUARY 16, 2017, GEC MEETING. **Motion passed unanimously.**

II. **Announcements**

A. Minutes from the January 19, 2017, were approved electronically.

III. **Old Business**

A. **Assessment Plan.** Klonoski thanked GEC members for their feedback on the assessment plan. He reported on an issue with the assessment process for this semester. Faculty Development was unable to completely upload the general education rubrics to specific sections because courses were already set up by faculty. To add the rubrics now would involve clearing data out of Blackboard and grades would be lost. Klonoski developed instructions for faculty to use in order to upload the rubrics on their own. These steps were provided to GEC members and he asked for their thoughts on those instructions. He asked if the instructions could be sent out to instructors. Matuszewich said she did this for her course and didn’t feel it was too many steps. It was noted that when the instructions for uploading rubrics to BlackBoard are sent it will be communicated that doing assessment is required for general education courses. Kot asked what the process would be for faculty who aren’t using Blackboard. Instructors will be sent the rubrics and will be asked to use them be either uploading to Blackboard or filling them out and submitting the data. It was reiterated that the rubrics can be used without being in Blackboard. If instructors don’t use the GEC’s rubrics, they have to use a tool that aligns with the GEC’s rubrics. Zhou will draft correspondence to the instructors about the fact that assessment is required and the use of the GEC’s rubrics is recommended.

Regarding the GEC’s assessment plan, Subramony said that it was a stellar effort. Several members of her staff have reviewed it, looking at how well the SLOs are defined and determining if they are measureable. The Office of Assessment Services has some questions they need addressed by the GEC. These will be sent out for GEC members to reply to.

B. **Pathways Coordinators.** Klonoski reported that Jim Schmidt is stepping down as coordinator
of the Origins and Influences Pathway. Sue Deskis, from the Department of English, will take over. Klonoski would like to invite the coordinators to a GEC meeting. Kot asked what the coordinators roles are and Klonoski replied that they make sure the courses are addressing one or more of the questions the pathways are posing. Kot said she is teaching her course this semester, but has had no communication from her pathway coordinator.

C. Publicizing Pathways/Student Feedback. Klonoski reported that advisors are provided with a list of the pathways and respective courses that are available for each semester.

D. AHRS 300. This proposal for a new general education course was tabled at the last meeting for additional information. Zhou expressed concerns that 70% of students enrolled in AHRS 200 are non majors. It was noted that AHRS 300 is a new course and Smith will find out if it’s going to be required in a major. Kot asked if the faculty teaching the course might come to the GEC meeting and talk about the specific content. Committee members also want to know how the content for a major is balanced with content for general education. Matuszewich said she was not certain if the next level would really be broadening the knowledge base. A brief discussion followed regarding the value of AHRS 300 as a general education course. Committee members felt that more information was still needed. Smith will follow-up with the school.

IV. New Business. There was no new business.

V. Adjournment
Quinlan made a motion, seconded by Kot, TO ADJOURN. The meeting adjourned by acclamation at 1:25 p.m.

The next meeting is scheduled for March 23, 2017.

Respectfully submitted by Donna Smith, Catalog Editor/Curriculum Coordinator