PUBLIC NOTICE & AGENDA

University Council Steering Committee
Wednesday, April 18, 2018, 3 p.m.
Altgeld Hall 225
Northern Illinois University
DeKalb, Illinois

I. CALL TO ORDER

II. VERIFICATION OF QUORUM

III. ADOPTION OF THE AGENDA

IV. APPROVAL OF THE MARCH 21, 2018 MINUTES

V. PUBLIC COMMENT

VI. ITEMS FOR UC STEERING COMMITTEE CONSIDERATION

VII. DISCUSSION AND APPROVAL OF UNIVERSITY COUNCIL DRAFT AGENDA – Pages 2-14

VIII. ADJOURNMENT
DRAFT

Below is a draft of the upcoming University Council agenda, which we will use to shape discussion at the UC-Steering Committee meeting.

PUBLIC NOTICE AND AGENDA

University Council
Wednesday, May 2, 2018, 3 p.m.
Holmes Student Center Sky Room
Northern Illinois University
DeKalb, Illinois

I.  CALL TO ORDER

II.  VERIFICATION OF QUORUM

III.  ADOPTION OF THE AGENDA

IV.  APPROVAL OF THE APRIL 4, 2018 MINUTES

V.  PUBLIC COMMENT

VI.  PRESIDENT’S ANNOUNCEMENTS

   A.  Recognition of University Council members whose terms are completed, who have been re-elected and who are newly elected – Pages 5-6

   B.  Cyber Security Update – Self-Service Password Reset, MFA and Account Lifecycle
       Matt Parks, Chief Information Officer
       Fred Williams, Senior Director, IT Operations

VII.  CONSENT AGENDA

VIII. UNFINISHED BUSINESS

   A.  Proposed amendment to NIU Bylaws, Article 2.6, Resources, Space and Budget Committee – Pages 7-8
       SECOND READING/ACTION

   B.  Proposed amendment to NIU Bylaws, Article 4, Election Procedures of the University Council – Pages 9-10
       SECOND READING/ACTION
IX. NEW BUSINESS

A. Student Grievance Annual Report per NIU Bylaws Article 12.6 – Linda Saborío – Page 11

X. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Linda Saborío – report

B. University Advisory Committee to the Board of Trustees
   Barbara Andree, Catherine Doederlein, Alex Gelman,
   Mark Riley, Linda Saborío, Kendall Thu

C. Academic Policy Committee – Terry Bishop, Chair

D. Resources, Space and Budget Committee – Jim Wilson, Chair, and
   Sarah McHone-Chase Faculty Senate Liaison/Spokesperson

E. Rules, Governance and Elections Committee – Therese Arado, Chair
   1. Election of 2018-19 Executive Secretary of University Council per NIU
      Bylaws Article 14.5 – Page 12
      Candidate Name – TBD

F. University Affairs Committee – Reed Scherer, Chair

G. Student Association
   Rachel Jacob, President
   Christine Wang, Speaker of the Senate
   1. Proposed resolution supporting March For Our Lives – Pages 13-14
      Christine Wang, Speaker of the Student Senate

H. Operating Staff Council – Barbara Andree, President

I. Supportive Professional Staff Council – Catherine Doederlein, President

XI. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
G. Minutes, General Education Committee  
H. Minutes, Graduate Council  
I. Minutes, Graduate Council Curriculum Committee  
J. Minutes, Honors Committee  
K. Minutes, Operating Staff Council  
L. Minutes, Supportive Professional Staff Council  
M. Minutes, University Assessment Panel  
N. Minutes, University Benefits Committee  
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs  
P. Minutes, University Committee on Initial Educator Licensure  
Q. 2018-19 University Council Meeting Schedule  
   University Council will meet monthly on Wednesdays at 3 p.m. in Altgeld Hall 315.  
   2018-19 dates: Sep 12, Oct 10, Nov 7, Dec 5, Jan 30, Feb 27, Apr 3, May 1  

XII. ADJOURNMENT
RECOGNITION OF UNIVERSITY COUNCIL MEMBERS – May 2, 2018

Faculty who have completed their service:
Terry Bishop, Business
Rebecca Hunt, Education
Carolyn Pluim, Education
Cathy Carlson, Health & Human Sciences
Anita Maddali (for Morse Tan), Law
Morse Tan, Law
Gary Baker (for Anne Hanley), Liberal Arts & Sciences, Fall 2017
Michael Konen (for Jim Wilson), Liberal Arts & Sciences, Spring 2018
Linda Saborío, Liberal Arts & Sciences
Kryssi Staikidis, Visual & Performing Arts

Students who have completed their service:
Rachel Jacob, Student Association, Fall 2017
Christine Wang, Student Association
I Younan An (for Rachel Jacob), Student Association, Spring 2018
Stephanie Torres, Student Association
Erin Hernandez, Student Association, Fall 2017
Tylor O’Leary, Student Association, Spring 2018
Tristan Martin, Student Association
Brandon Lesnicki, Student Association
Emily Schmidt, Student Association, Fall 2017
Lance Hays, Student Association, Spring 2018
Luis Flores, Student Association, Fall 2017
Karina Valles, Student Association, Spring 2018
Kyle Graff, SAC, Business
Chloe Milot, SAC, Health & Human Sciences
Freddy Segura, SAC, Liberal Arts & Sciences
Keith Stiggers, SBA, Law
Ellen Campbell, SAC, Visual & Performing Arts
Aaron Zolotor, SAC, Graduate School, Fall 2017
Katarzyna Hoerchler, SAC, Graduate School, Spring 2018

Supportive Professional Staff and Operating Staff
who have completed their service:
Barbara Andree, Operating Staff Council
Holly Nicholson, Operating Staff Council
Cathy Doederlein, Supportive Professional Staff Council
Aline Click, Supportive Professional Staff Council
Faculty who have been re-elected:
William Penrod, Education
Anne Hanley, Liberal Arts & Sciences
Reed Scherer, Liberal Arts & Sciences
Kendall Thu, Liberal Arts & Sciences

Faculty who have been newly elected:
James Burton, Business
Vicki Collins, Education
So-Yeun Kim, Education
Hamid Bateni, Health & Human Sciences
Yolanda King, Law
Amanda Littauer, Liberal Arts & Sciences
Richard Siegesmund, Visual & Performing Arts
Proposed amendment to Article 2.6 Resources, Space and Budget Committee

This proposed amendment accomplishes the following:

- Article 2.6.1.1 (C) – increases the number of Supportive Professional Staff members and Operating Staff members, from one each to two each, on the Resource, Space and Budget Committee;

- Article 2.6.1.1 (E) – corrects the position title;

- Article 2.6.1.1 (F) – currently reads as “senior administrator responsible for facilities” but this proposed revision suggests changing that language to read “Executive Vice President and Provost.” The Vice President for Administration and Finance and Chief Financial Officer serves as the senior administrator responsible for facilities, so listing both as members is redundant. In regard to the addition of the Executive Vice President and Provost to the membership, the restructuring of the budget development process requires direct input from the Executive Vice President and Provost, who serves as the chief resource allocator for academics. Thus this proposed revision suggests that the EVPP should be added to the membership roster of the RSB Committee.

ARTICLE 2:
STANDING COMMITTEES OF THE UNIVERSITY COUNCIL
2.6 Resources, Space and Budget Committee

2.6.1 Composition

2.6.1.1 The Resources, Space, and Budget Committee shall consist of the following members

(A) Twelve faculty members, six of whom shall be members of the University Council, and shall be appointed by the executive secretary of the University Council (with the advice and consent of the University Council). The remaining six shall be members of the Faculty Senate, and shall be appointed by the president of the Faculty Senate (with the advice and consent of the faculty Senate). Faculty membership shall include at least one representative from each academic college and University Libraries. Faculty members shall serve one-year terms and are eligible for reappointment. No two faculty members shall be from the same department.

(B) One student appointed by the Student Association. The student shall be a member of the University Council. The student member shall serve a one-year term and shall be eligible for reappointment.
(C) One Two Supportive Professional staff members and one two Operating Staff members who shall be members of the University Council. They shall serve one-year terms and shall be eligible for reappointment.

(D) One nonvoting member selected by and from the deans of the degree-granting colleges, who shall serve a one-year term and shall be eligible for reappointment.

(E) The Vice President for Administration and Finance and Chief Financial Officer who shall be ex officio nonvoting.

(F) The senior administrator responsible for facilities Executive Vice President and Provost who shall be ex officio nonvoting.
Proposed amendment to NIU Bylaws, Article 4

This proposed amendment is intended to:

- Update the name of the related committee from Elections Committee to Faculty Senate/University Council Rules, Governance and Elections Committee.
- Bring the bylaw into alignment with current practice and clarify some finer points of the process.
- Replace the existing 4.2.5 with newly proposed language incorporated into 4.2.1 requiring that faculty be alerted about the elections at the very beginning of the process rather than toward the end of the process as is currently written.
- Modify the language to allow for, though not require, electronic voting within the colleges and University Libraries.
- Add language in the proposed Article 4.2.5 in order to comply with record retention policies.

ARTICLE 4: ELECTION PROCEDURES OF THE UNIVERSITY COUNCIL

4.1 Election Administration

Elections to the University Council shall be administered and supervised by the Faculty Senate/University Council Rules, Governance and Elections Committee (RGE).

4.2 College and University Libraries Faculty Elections

4.2.1 Elections of representatives to the University Council from college and University Libraries faculties shall be initiated by the Elections Committee RGE in November no later than the third week of February of each year for terms beginning the following fall semester. At the same time, the RGE shall inform faculty, through appropriate campus-wide email, that the University Council election process is about to begin. Such notice shall include the names of those representatives whose terms are expiring.

4.2.2 The Elections Committee RGE shall inform each college and the University Libraries of the number of positions to be filled by the faculty of that unit and ask the unit to forward to it a list of nominees drawn from the unit's faculty members qualified for election to, and willing to serve on, the University Council. Each college and the University Libraries shall submit to the Elections Committee RGE, no later than the first week in March by the date stated in the call for nominees, the number of such names equal to no fewer than two (2) times the number of representatives to be elected from the
college. Each college and the University Libraries shall determine in a faculty referendum its own procedures for developing its list of nominees to be submitted to the Elections Committee RGE. These procedures shall be transmitted to the Executive Secretary of the University Council and shall remain in force until amended in a subsequent referendum.

4.2.3 The Executive Secretary of the University Council will contact each finalist nominee to determine confirm the faculty member's willingness to serve. The Elections Committee RGE shall then cause to be circulated to the qualified voters among the faculty of each college and the University Libraries an election ballot containing the names of the nominees for election from that unit, and ask each faculty member to vote for a number of persons equal to the number of representatives to be elected. The nominees receiving the highest number of votes shall be declared elected. Ties occurring at any stage of the balloting shall be broken by lot.

4.2.4 All elections shall be conducted by secret ballot circulated by campus mail.

4.2.5 The committee shall send by campus mail a written notice of each election to each qualified voter no later than one week in advance of the distribution of the ballots. The written notice shall indicate the positions to be filled by election and the names of the candidates for those positions.

4.2.6 The ballots shall be cast by mail and canvassed by the Elections Committee. The committee shall break, by lot, a tie vote which occurs at any stage of the balloting. Each college and the University Libraries may choose to conduct its balloting electronically or by paper ballot. For electronic voting, an RGE designee shall have access to the electronic program used for tabulating the results of the election in order to share results with the RGE. For paper balloting, all paper ballots shall be returned to the Office of the University Council by each individual voter. Paper ballots will be canvassed by the RGE. Upon completion of electronic voting, digital records for ballots cast and final ballot counts shall be forwarded to the Office of the University Council. The electronic and paper ballots will be kept by the Office of the University Council in accordance with state and university record retention policies.
ARTICLE 12: GRIEVANCE PROCEDURES FOR STUDENTS

12.6 Post-Hearing Process

… The executive secretary is to maintain records pertaining to each grievance including the outcome. The executive secretary will provide a summary report of the number of grievances filed and the disposition to the University Council at the April meeting each year.
NIU BYLAWS
ARTICLE 14: UNIVERSITY FACULTY SENATE

14.5 Officers

14.5.1 The executive secretary of the University Council shall be elected by the voting members of the University Council from the elected faculty members of the University Council in accordance with Section 3.2 of the University Constitution and Section 1.3 of these Bylaws. The Executive Secretary of the Council shall also serve as President of the Faculty Senate. The Senate shall elect such other officers it may consider essential for the performance of its duties.

14.5.1.1 The initial selection of candidates for the office of Executive Secretary of the University Council shall take place at the second spring semester meeting of the Faculty Senate. Any faculty senator may suggest or second the suggestion of a candidate. To be qualified to serve, the candidate must be an elected faculty member of the University Council for the current and for the ensuing year.

14.5.1.2 Suggested candidates for the office of Executive Secretary shall submit a letter of intent to be included with the agenda for the third and fourth (last) spring semester regularly scheduled meetings of the Faculty Senate.

14.5.1.3 An election of the final candidate for nomination shall be conducted by secret ballot at the last regularly scheduled meeting of the normal academic year of the Faculty Senate. All Faculty Senators present may cast a ballot for the candidate. If there are more than two suggested candidates, the final nominee must receive a majority of the votes cast. If no candidate receives a majority, subsequent ballots will be taken removing the candidate receiving the fewest votes until a candidate is selected.

14.5.1.4 The voting members of the University Council will vote by secret ballot to accept or reject the nominee at the last University Council meeting of the spring semester.

14.5.2 The election of a vice president shall take place at the first Faculty Senate meeting of the academic year.

14.5.3 The term of office for all officers shall begin August 16 and shall be for one year. An officer may serve successive terms.
RESOLUTION IN SUPPORT OF MARCH FOR OUR LIVES

NIU University Council
May 2, 2018

WHEREAS, on April 20, 1999, two gunmen opened fire in Columbine High School in Columbine, Colorado, killing 13 people, including students and faculty;

WHEREAS on April 16, 2007, a gunman opened fire in Virginia Polytechnic Institute and State University in Blacksburg, Virginia, killing 32 people, including students and faculty;

WHEREAS, on February 14, 2008, a gunman opened fire in Cole Hall at Northern Illinois University in Dekalb, Illinois, killing five students;

WHEREAS, on December 14, 2012, a gunman opened fire in Sandy Hook Elementary School in Newtown, Connecticut, killing 20 children between six and seven years, and six faculty;

WHEREAS, on February 14, 2018, a gunman opened fire in Marjory Stoneman Douglas High School in Parkland, Florida, killing 17 people, including students and faculty;

WHEREAS, as recently as March 20, 2018, a gunman opened fire in Great Mills High School in Lexington Park, Maryland, shooting two students and killing one of those students;

WHEREAS, these acts of violence have caused students to feel unsafe in their educational institutions and have caused increased stigma against mental health awareness;

WHEREAS, there are issues both within the gun control laws of the nation and within the mental health care system that must be addressed to ensure the safety and well-being of our students and our young people;

WHEREAS, the second amendment to the U.S. Constitution gives the right to bear arms, and this amendment should be upheld, but there should be “common sense” gun reform that protects the safety of both the user and the community around them;

WHEREAS, these mass shootings have also sparked a debate about the mental health care system in the United States;

WHEREAS, efforts should be made to provide those who are struggling with emotional distress or mental health issues with proper medical care and resources;

WHEREAS, efforts to address the issues surrounding gun control and mental health within our nation have been met with both positive and negative reactions from the media and politicians;
WHEREAS, on March 14, 2018, students all across the country from higher education institutions, high schools and grade schools walked out of class as part of the March For Our Lives movement to protest legislative inaction surrounding these mass shootings;

WHEREAS, negative comments include ones such as those from Leslie Gibson, a candidate for the Maine State House called Emma Gonzalez, a Marjory Stoneman Douglas survivor and an organizer of the March For Our Lives movement, a “skinhead lesbian;”

WHEREAS, other comments from politicians and certain media outlets have labeled the movement as “run by children” and that their opinions are therefore invalid;

WHEREAS, these negative comments have been countered with messages of support from all across the country, including institutions of higher learning such as Northern Illinois University;

WHEREAS, on February 27, 2018, NIU released a statement that affirms “an individual’s right to freedom of expression…we want to reassure students who have been admitted to NIU or are awaiting notification from us, that if peacefully and responsibly participating in protests against gun violence prompts discipline from your high school, that disciplinary action will not jeopardize your admission to NIU;”

WHEREAS, additionally a large number of NIU students are from Chicagoland area, which is deadly in terms of gun violence and pose legitimate safety concerns for those who have lived in or have family in those areas;

WHEREAS, these issues of gun control and mental health are ones that are prevalent within the Northern Illinois University community, especially because of our own personal experience with the 2008 mass shooting that happened on our campus.

THEREFORE BE IT RESOLVED that the members of the University Council of Northern Illinois University fully support the students behind March For Our Lives and other related causes and urge our legislators to take comprehensive action to address these issues.