Northern Illinois University
UNIVERSITY COUNCIL PERSONNEL COMMITTEE
Eighth Meeting of 2017-2018
April 10, 2018
2:00 p.m.
Altgeld Hall 203

MINUTES
(Approved)

Present: Jon Briscoe, Cathy Carlson, Gary Chen, Teresa Fisher, Anne Hanley, Janet Hathaway, Murali Krishnamurthi, Chris McCord, Virginia Naples, Tracy Nunnally, Janet Olson, Junlin Pan, Sukesh Patro, Carolyn Pluim, Laurel Riegertas

Absent: Jerry Blazey, Virginia Naples

Guests: Frederick Barnhart, Dean, University Libraries
Derryl Block, Dean, College of Health and Human Sciences
Laurie Elish-Piper, Dean, College of Education

Staff: Dana Dittrichs-Kunkel

Call to Order
Vice Provost Murali Krishnamurthi called the meeting to order at 2:03 p.m.

Approval of Previous Meeting Minutes
Krishnamurthi presented the February 6, 2018 meeting minutes for approval. Carol Thompson motioned to approve. Janet Olson seconded and the minutes were approved unanimously.

Discussion and Review of Revisions to the College of Health and Human Sciences Personnel Policies and Procedures

Dean Derryl Block provided an overview of the proposed changes, which she said were written in an effort to provide consistency and clarity, and she answered several questions from committee members.

Thompson moved to accept the proposed changes to the College of Health and Human Sciences’ bylaws. Cathy Carlson seconded.

Discussion and Review of Revisions to the University Libraries’ Bylaws
Dean Fred Barnhart provided an overview of the proposed changes which included the following: 1) a change in numbering of several items, 2) the addition of a sentence intended to clarify the timeline for the initial review when applying for promotion to professor, 3) clarification regarding the number of required external evaluators, 4) the addition of a sentence about extension of the probationary period, and 5) a definition of the word “extraordinary” as it applies to requests for early tenure and/or promotion.
Based on the UCPC’s request for further clarifications, Dean Barnhart will rework and resubmit the proposed changes to the University Libraries’ Bylaws.

**Discussion and Review of Revisions to the College of Education’s Personnel Policies and Procedures**

Dean Laurie Elish-Piper provided an overview of the proposed changes, which she said included clarifying some items and adding a collegiality statement. There were no questions.

Thompson moved to accept the proposed changes to the College of Education’s bylaws. Cathy Carlson seconded.

**Informational Items**

**Discussion and Review of New Hire as Professor with Tenure (Allied Health and Communicative Disorders)**
Krishnamurthi presented the hire of Melani Duffrin as professor with tenure as an informational-only item.

**Discussion and Review of New Hire as Professor with Tenure (Educational Technology, Research and Assessment)**
Krishnamurthi presented the hire of Yanghee Kim as professor with tenure as an informational-only item.

**Discussion and Review of New Hire as Associate Professor with Tenure (History)**
Krishnamurthi presented the hire of Eric Hall as associate professor with tenure as an informational-only item.

**Adjournment**
The meeting adjourned at 3:18 p.m.