I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. APPROVAL OF THE MINUTES OF THE NOVEMBER 8, 2017 MEETING

IV. PRESIDENT’S ANNOUNCEMENTS

A. Higher Learning Commission 2018 Assurance Review
   Carolinda Douglass, Vice Provost for Institutional Effectiveness

V. CONSENT AGENDA

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. Proposed amendment to NIU Bylaws Article 15.5 Baccalaureate Council – Pages 3-4
   FIRST READING

B. Proposed amendment to NIU Bylaws Article 15.3 Academic Planning Council – Pages 5-7
   FIRST READING

C. Proposed amendment to NIU Bylaws Article 15.8 University Assessment Panel – Page 8-11
   FIRST READING

VIII. REPORTS FROM COUNCILS, BOARDS AND STANDING COMMITTEES

A. Faculty Advisory Council to the IBHE – Paul Stoddard – report

B. University Advisory Committee to the Board of Trustees – report
   Barbara Andree, Catherine Doederlein, Alex Gelman,
   Mark Riley, Linda Saborío, Kendall Thu

C. Academic Policy Committee – Terry Bishop, Chair – no report

D. Resources, Space and Budget Committee – Jim Wilson, Chair – report
E. Rules, Governance and Elections Committee – Therese Arado, Chair – no report

F. University Affairs Committee – Reed Scherer, Chair – no report

G. Student Association – Rachel Jacob, President; Christine Wang, Speaker of the Senate – report

H. Operating Staff Council – Barbara Andree, President – report

I. Supportive Professional Staff Council – Catherine Doederlein, President – report

IX. COMMENTS AND QUESTIONS FROM THE FLOOR

X. INFORMATION ITEMS

A. Minutes, Academic Planning Council
B. Minutes, Athletic Board
C. Minutes, Baccalaureate Council
D. Minutes, Board of Trustees
E. Minutes, Campus Security and Environmental Quality Committee
F. Minutes, Comm. on the Improvement of the Undergraduate Academic Experience
G. Minutes, General Education Committee
H. Minutes, Graduate Council
I. Minutes, Graduate Council Curriculum Committee
J. Minutes, Honors Committee
K. Minutes, Operating Staff Council
L. Minutes, Supportive Professional Staff Council
M. Minutes, University Assessment Panel
N. Minutes, University Benefits Committee
O. Minutes, Univ. Comm. on Advanced and Nonteaching Educator License Programs
P. Minutes, University Committee on Initial Educator Licensure

XI. ADJOURNMENT
Proposed amendment to NIU Bylaws Article 15.5: Baccalaureate Council

Rationale: To add a representative from the University Committee on Initial Educator Licensure (UCIEL) as a nonvoting member of the Baccalaureate Council. There was a representative on the former Committee on Undergraduate Curriculum. When that committee was merged with the Undergraduate Coordinating Council into the Baccalaureate Council, the UCIEL representative was inadvertently dropped. This change will add that representation back for the Baccalaureate Council.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY

15.5 Baccalaureate Council

15.5.1 Composition

15.5.1.1 Faculty Representation

(A) One faculty seat shall be apportioned to each undergraduate degree granting college and to the university libraries.

(B) The remaining faculty seats shall be apportioned as follows:

1. Determine an allocation of nine additional seats in accordance with the ratio between the number of regular full-time faculty members in each college, excluding the College of Law and members of the supportive professional staff, to the total number of such faculty members in all undergraduate colleges, this being the number based on the most current data available from office of the executive vice president and provost.

2. Determine an allocation of nine additional seats in accordance with the ratio between the number of undergraduate degree programs in each college to the total number of such degree programs in all colleges. Degree programs shall be considered to be those programs offered by departments for which a separate degree title is offered; minors and emphases within degree programs shall not be considered as separate degree programs.

3. Determine an allocation of nine additional seats in accordance with the ratio between the number of undergraduate credit hours taught per year in each college to the total number of undergraduate credit hours taught per year in all colleges.
4. Each college shall receive the maximum number of seats on the council to which it would be entitled under either formula (1), formula (2), or formula (3) of this subsection. The number of faculty seats on the council apportioned under this subsection shall be increased above nine if necessary to accommodate the total number of seats determined to be needed under the application of these formulae.

(C) Faculty members representing the colleges shall be nominated by their respective college curriculum committees and elected by their respective college faculties. The university libraries faculty representative to the BCC shall be elected by the faculty of the university libraries. The elections shall be conducted before the end of the spring semester to select those faculty members whose term begins on the following August 16. Those elected shall serve three-year staggered, renewable terms.

(D) If, in a given year, no member of the council is a voting member of the Faculty Senate, the Senate shall elect one Senate member to serve on the council as an ex officio nonvoting member for that year.

15.5.1.2 Student Representation

(A) There shall be one undergraduate student member from each college. This representative shall serve a one-year, renewable term beginning at the start of the fall semester and ending at the start of the succeeding fall semester. Each department granting undergraduate degrees shall nominate one undergraduate student from its department to the college student advisory committee which shall select the college representative.

(B) If the above selection procedures do not produce a minority student, or a non-traditional student, the president of the Student Association shall appoint such a student as a voting member.

15.5.1.3 Administration Representation

(A) The Vice Provost responsible for undergraduate education shall serve ex officio as a member of the council.

(B) One advisor shall be elected by and from the persons with overall responsibility for undergraduate student advisement in each of the undergraduate degree-granting colleges and the Academic Advising Center. The person shall be a voting member.

(C) The following, or their designees, shall serve ex officio, nonvoting: associate vice president for Student Affairs; director of Admissions; Transfer Center coordinator; a representative of Educational Services and Programs appointed by the vice provost; a representative from the University Committee on Initial Educator Licensure (UCIEL).
Proposed amendment to NIU Bylaws Article 15.3: Academic Planning Council

Rationale:

Changes reflect title changes of individuals who serve ex officio on the Council and the elimination of one position that no longer exists.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY
15.3 Academic Planning Council

15.3.1 Composition

15.3.1.1 Faculty Representation

(A) Fourteen faculty representatives shall be chosen as follows: two each from the Colleges of Business, Education, Engineering and Engineering Technology, Health and Human Sciences, and Visual and Performing Arts; one from the College of Law; three from the College of Liberal Arts and Sciences (one each from the areas of the humanities, the social sciences, and the other sciences).

(B) Faculty shall be elected by the college council of the college they represent, or by the college faculty if there is no college council. They shall serve three-year staggered terms beginning in the fall semester. If no elected faculty representative is a voting member of the Faculty Senate, the Senate shall elect one Senate member to serve on the council as ex officio, nonvoting member. No department shall have more than one faculty representative at any one time.

15.3.1.2 Student Representation

(A) Two students, one undergraduate and one graduate, shall be appointed annually as voting members of the council. The appointments shall be made by the president of the Student Association from a list of nominees submitted by the college student advisory committees. Each student advisory committee shall be entitled to nominate annually one undergraduate and one graduate student, as appropriate to degrees offered in that college. Terms of office for student members shall begin at the beginning of the fall semester; no such term shall extend beyond the beginning of the succeeding fall semester. Students shall be eligible for reappointment to successive terms.
15.3.1.3 Administration Representation

(A) The executive vice president and provost who shall serve ex officio.

(B) The following, or their designees, shall serve ex officio, without vote:

- vice provost for undergraduate academic affairs responsible for undergraduate education;
- vice president for research and innovation partnerships;
- vice provost for academic development and planning institutional effectiveness;
- vice provost for resource planning;
- dean of the University Libraries;
- dean of the Graduate School;
- director of the office of Institutional Research;
- associate vice provost for academic outcomes assessment
- director of academic accreditation, assessment and evaluation;
- director of the office of Academic Analysis and Reporting decision support and analysis.

(C) Others who may be directly involved in issues concerning academic programs may assist the committee as resource personnel.

15.3.2 Chair

15.3.2.1 The executive vice president and provost shall serve as the chair of the council and shall vote when necessary to break a tie vote.

15.3.2.2 The faculty representatives on the council shall elect from among their members a faculty representative who shall serve as the assistant chair of the council. The assistant chair shall preside over council meetings in the absence of the chair, act as a liaison between the chair and council members between meetings of the council, and perform such other duties as may be assigned by either the council or the council chair. The assistant chair shall be chosen annually at the first meeting of the council each fall semester and shall serve a renewable term of one year.

15.3.3 Duties -- Working with the college curriculum committees, the Baccalaureate Council, and the Graduate Council, and reporting to the University Council, the council shall:

15.3.3.1 Prepare and periodically update the academic mission statement for Northern Illinois University.

15.3.3.2 Develop and periodically bring up-to-date plans and strategies to fulfill the university's academic mission.
15.3.3.3 Develop and implement procedures for the periodic review of academic programs in terms of their quality and their consistency with the institution's academic mission.

15.3.3.4 Advise the executive vice president and provost on academic priorities and strategies for the achievement of those priorities, including the establishment of priorities in budgeting.

15.3.3.5 Make recommendations to the curriculum committees of the respective colleges and to the Baccalaureate Council and the Graduate Council.

15.3.4 Academic Planning Council minutes and reports are to be distributed to all University Council and Faculty Senate members and deposited in the university archives.

15.3.5 All substantive policy recommendations are subject to University Council approval.
Proposed amendment to NIU Bylaws Article 15.8: University Assessment Panel

Rationale:

The University Assessment Panel (UAP) has voted to recommend changes to the composition of the Panel membership that would retain staff membership as is but would create greater representation across academic colleges on the Panel. These recommendations are aligned with the composition of faculty representation on the Academic Planning Council (APC) and better represent the integration of the UAP and the APC. Further, changes reflect title changes of individuals who serve on the Panel and the elimination of one position that no longer exists. Changes are also proposed to accurately reflect other committee and agency titles.

ARTICLE 15: ACADEMIC COUNCILS AND COMMITTEES OF THE UNIVERSITY
15.8 University Assessment Panel

15.8.1 Composition The University Assessment Panel shall consist of the following members:

15.8.1. a Chair
Associate The Vice Provost for academic planning and development; Institutional Effectiveness who shall serve as the chair of the University Assessment Panel; ex-officio, nonvoting.

15.8.1. b Faculty Representation
Faculty members from each of the colleges, as follows:
Two faculty members from each of the university’s academic councils, as follows:

- Fourteen faculty representatives shall be chosen as follows: One from the College of Law; two each from the Colleges of Business, Education, Engineering and Engineering Technology, Health and Human Sciences and Visual and Performing Arts; and three from the College of Liberal Arts and Sciences (one each from the areas of humanities, the social sciences, and the other sciences);

- Faculty shall be elected by the college council of the college they represent, or by the college faculty if there is no college council. They shall serve three-year staggered terms beginning in the fall semester.

15.8.1 c Staff Representation
- One staff member from the student affairs units, appointed by the chief Student Affairs officer;
• One staff member from academic support units, appointed by the Vice Provost for Undergraduate Academic Affairs.

15.8.1 d Libraries Representation

• One staff or faculty member from the University Libraries.

15.8.1 e Student Representation

• Two students, one undergraduate and one graduate, shall be appointed annually as voting members of the panel. The appointments shall be made by the president of the Student Association from a list of nominees submitted by the college student advisory committees. Each student advisory committee shall be entitled to nominate annually one undergraduate and one graduate student, as appropriate to degrees offered in that college. Terms of office for student members shall begin at the beginning of the fall semester; no such term shall extend beyond the beginning of the succeeding fall semester. Students shall be eligible for reappointment to successive terms.

15.8.1 f Administration Representation

• One associate or assistant dean responsible for curriculum assessment, appointed by those persons; they shall serve a two-year term beginning in the fall semester;

• Director, Accreditation, Assessment, and Evaluation, ex-officio, nonvoting, serving as an assistant chair;

• Associate Vice Provost for Curriculum, ex-officio, nonvoting;

• Associate Director, Educator Licensure and Preparation, ex-officio, nonvoting.

• from the Academic Planning Council, one member elected by the Council and one member appointed by the Provost to achieve balance among colleges;

• from the Graduate Council, one member elected by the Council and one member appointed by the Provost to achieve balance among colleges;

• from the Baccalaureate Council, one member elected by the Council and one member appointed by the Provost to achieve balance among colleges;
• One faculty member from the College of Law, appointed by the Dean of the college;
• One staff member from student affairs units, appointed by the associate vice president for Student Affairs;
• Two faculty or staff members from academic support units, appointed by the Vice Provost responsible for undergraduate education and the Associate Vice Provost for academic support services;
• One associate or assistant dean responsible for assessment, elected by those persons;
• One graduate student appointed by the Graduate Council;
• One undergraduate student appointed by the Baccalaureate Council;
• Associate Vice Provost for Academic Outcome Assessment, ex officio, nonvoting;
• Director of Institutional Research, nonvoting.

Terms shall be one year for appointed members and two years for elected members.

15.8.2 Chair The chair shall be the Associate Vice Provost for Academic Planning and Development.

15.8.3 Duties The duties of the University Assessment Panel shall be:

1. To review the university mission statement, other statements of university objectives, and state-level policies as a context for assessment;

2. To provide advice on performance measures and benchmarks to be used in new state approval and review processes; to integrate assessment activities for undergraduate, graduate, and professional programs and academic support areas; To serve in an advisory capacity to review and provide input on activities pertaining to regional accreditation, and to support the university with preparation of assurance arguments and other initiatives conducted to fulfill accreditation mandates;

3. To work with the General Education Committee and the Committee on Initial Teacher Certification on assessment activities in the general education program and in initial teacher certification programs, respectively; To provide advice on performance measures and benchmarks to be used externally for state approval and internally for program review processes;

4. To promote campus-wide assessment activities to improve learning outcomes; to support departmental assessment activities in coordination with the academic program review schedule and advise departments preparing for program review; To review and approve assessment plans for new programs prior to submission for IBHE review;
5. To make recommendations for funding support for expanded assessment activities of departments and colleges; To work with the General Education Committee and the Committee on Initial Educator Licensure Preparation on assessment activities in the general education program and in initial teacher licensure programs, respectively;

6. To support departments and colleges preparing for the assessment component of discipline-specific accreditation reviews; To support campus-wide assessment activities to improve learning outcomes; to support programmatic assessment activities in coordination with the academic program review schedule, advise departments preparing for program review, and provide input to the Academic Planning Council on assessment progress of student learning outcomes or programs under review;

7. To review and update the university assessment plan; to help position the university for the North Central Association reaccreditation process and assist with preparation of the self-study. To support departments and colleges preparing for the assessment component of discipline-specific accreditation reviews;

8. To review and update the university academic assessment plan to make recommendations for funding support for expanded assessment activities of departments and colleges.