

**Operating Staff Council
Regular Meeting
In-Person AL 203; Teams
November 2, 2023
9:00 am- 12:00 pm
Approved December 7, 2023**

I. **Call to Order:** President Johnson called the meeting to order at 9:02 am

II. **Roll Call:** Secretary Adams called the roll and confirmed a quorum.

Members present: Adams, Nicole; Birch, Zac; Gutierrez-Vargas, Angie; Johnson, Natasha; Kerschke, Rob (Alt); Kozumplik, Cindy; Kreitzer, Mandy; Meyer, Rave; Monteiro, Jay; Morris, Tiffany; Mosher, Kathy; Paul, Tawanda; Pietrowski, Mark; Rapp, David; Richter, Sara; Robinson, Cindy; Slagstad, Jim; Ward, Tracey; *Members Excused:* Schlagel, Mary,

Others in attendance: Bohanon, Felicia; Creed, Ben; Erickson, Lesslie; Gilbert, Christopher; Hawkins, Sam; Jones, Wes; Lacey, Pulchratia; Ranken, Miriah

III. **Approval of Agenda**

President Johnson asked for a motion to approve the Agenda, Zac Birch so moved, seconded by Cindy Kozumplik, all in favor by voice vote, none opposed; motion passed, November Agenda approved.

IV. **Approval of Minutes** for October 5, 2023, OSC Meeting: President Johnson called for approval of October 5, 2023 Minutes, Mark Pietrowski so moved, seconded by David Rapp. The October Minutes were approved by voice vote, all in favor, none opposed.

V. [Treasurer's Report](#)

President Johnson asked for approval of the Treasurer's Report, Zac Birch moved to approve, seconded by Cindy Kozumplik, all in favor by voice vote, none opposed, Treasurer's Report approved.

VI. **Visiting Committees/Guests**-None

VII. **Public Comments:** Cindy Kozumplik reminded everyone of the November 3 deadline for completing ethics and cyber security training.

VIII. **Announcements/Correspondence**

President's Report: President Johnson shared the top three priorities, according to her recent survey; (1) equity gap (compression), (2) enrollment recruitment, and retention, (3) job classifications and desk audits.

Human Resource Services Update: Pulchratia Lacey: Years of service certificates will be handed out this afternoon; AFSCME Local 1890 has reached a tentative agreement for Board of Trustees

approval next week. The agreement includes an increase retroactive to July 1; one-time lump sum bonus on or before December 15; Inversion corrections and minimum wage increase to \$16, effective January 1, 2024. HRS is working to get retroactive increase completed for November 30 pay date.

IX. Shared Governance Reports:

Board of Trustees: no update

Faculty Senate: Met 11/1/23 Ben Creed reported the Real Talk Conference was successful and said it was good to see members of the Faculty Senate and the Operating Staff Council in attendance. Creed also passed on that the University will be using the Parker Search Firm for the Provost search; if anyone has input on the position description, please see Natasha Johnson.

The Senate added July 5, 2024, to the academic calendar as Administrative Closure.

Creed also reported George Middlemist and Laura Elish-Piper gave a presentation on the fiscal health of the University, their plans to address the structural deficit. They will be making this presentation again next Wednesday at University Council.

Supportive Professional Staff Council: meeting November 9, reviewing professional development; revamping their awards program and planning an end of year gathering for SPS is their agenda.

University Council: no report. The Council meets tomorrow, November 3.

X. Operating Staff Council Committee Reports:

Elections and Appointments Committee: Did not meet.

Legislative Committee: No report.

Public Relations/Activities Committee: Looking at how to improve the newsletter. Would like to make it more interactive. Suggestion to send survey to members about what they would like in the newsletter. Thank you to all who have helped us.

Mandy Kreitzer will be working the HR Fair [Health and Wellness Fair?] through December. We are looking at updating the information sheet handed out during HR fairs.

Workplace Guidance Committee: Picking back up working on active workflow policies; Reviewing pay adjustments for earning a degree; will be reaching out to SPS to see if they are still working on that. Reaching out to parking appeals to address: traffic flow around Normal Road parking garage and road closure safety issues; the cost of blue vs yellow and hybrid lots.

Civil Service Emergency Fund: Working with PR committee to get QR code; would like to wait to reopen the fund until it reaches \$1000.00; working to engage resources for building up funds including a campaign and reaching out to other platforms such as SPS and Faculty. Ben Creed suggested if there are QR codes or something he can put out at University Council or Faculty Senate meetings.

Council of Councils Ad Hoc Committee: Thank you to all who helped and special thanks to my co-chair, Kathy Mosher. About 50 people attended. All presenters have agreed to share their presentations. Thank you to Holly Nicholson for creating the Council of Councils website.

[Employee Advisory Committee](#) (EAC)- No update

Prior Business- meeting links not working

New Business- none

President Johnson asked for a motion to Adjourn, Birch so moved, Meyer seconded, and the motion passed with unanimous vote. The meeting adjourned at 9:42 am

Respectfully Submitted,
Nicole Adams
Secretary, Operating Staff Council