

Minutes
Operating Staff Council

May 4, 2023

Hybrid Format (Altgeld Hall 225/Teams) – 9:00 A.M.

Approved June 1, 2023

Present: Zac Birch, Angelica Gutierrez-Vargas, Natasha Johnson, Cindy Kozumplik, Rob Kerschke, Mandy Kreitzer, Frances Mitchell (Administrative Aide), Jay Monteiro, Kathy Mosher, Holly Nicholson, Mark Pietrowski, David Rapp, Sara Richter, Mary Schlagel, Jim Slagstad, Linda Srygler, Tracy Ward

Guests: Nicole Adams, Amanda Ascencio, Felicia Bohanon, Renata Catlett, Cathy Doederlein, Lesslie Erickson, Patricia Erickson, Christopher Gilbert, Sam Hawkins, John Hulseberg, Wes Jones, Lauren Kurpius, Caroline Kosmel, Catina Mead, Ismael Montana, Tiffany Morris, Miriah Ranken

Absent: Rave Meyer, Kevin Shirley

I. Call to Order

President Nicholson called the regular meeting of the OSC to order at 9:00 AM

II. Roll Call

Attendance was recorded by Monteiro online and in person.

III. Approval of Agenda

Kozumplik made a motion to accept the agenda. The motion was seconded by Schlagel and passed by vote.

IV. Approval of Minutes

Birch made a motion to accept the April 4, 2023, minutes. The motion was seconded by Slagstad and passed by vote.

V. Treasurer's Report

Yates reported.

- a. Working on trying to use some FY2023 funds for Council of Councils expenses in FY2024.
- b. OSC Beginning balance – \$9,462.54
- c. Endowed Scholarship balance – \$86.30 left for FY2024
- d. Civil Service Emergency Fund ending balance – \$312.67. The fund is currently closed until the fund is back up to \$1000 so that we can start awarding grants again.

Slagstad moved to accept the Treasurer's Report. The motion was seconded by Birch and passed by vote.

VI. Visiting Committees/Guests – None

VII. Public Comment – None

VIII. Announcements/Correspondence

- A. President's Report – None
- B. Council Spotlight – None
- C. Human Resource Services Update – Doederlein reported
 - a. They are two thirds of the way through the CHRO candidate interviews.
 - b. Working on filling HR vacancies.
 - c. Participated with Campus Dining Service in and end of the year career fair.
 - d. The Benefits Choice period began on May 1st.
 - e. Benefits Fair on May 11th. This is to engage with the different benefits providers. There will also be free health screenings available.
 - f. Nicholson announced a new HR website will go live on June 1st.

IX. Shared Governance Reports

- A. Board of Trustees – No report
- B. Supportive Professional Staff Council (SPSC) – Bohanon reported
 - a. SPSC is in the middle of election season
 - b. The SPSC awarded two dependent scholarships this spring for \$750 each.
- C. Faculty Senate – Montana reported
 - a. Alicia Schatteman, Director of Non-Profit and NGO Studies, talked about the Huskie Close who cater to clothing needs.
 - b. Dr. Ben Creed from the College of Education was elected the new Faculty Senate President and Executive Secretary for University Council.
- D. University Council – Montana reported
 - a. President Freeman said there was a reception for chancellors and university representatives to drum up support for the governor's new budget which calls for a 7% increase in higher education spending.
 - b. President Freeman updated on ongoing searches for Dean of the College of Education, and VP Research and Innovative Partnerships, and the CHRO, and placement of Interim Dean for College of Education.
- E. Student Government Association (SGA) – No report

X. Operating Staff Council Committee Reports

- A. Elections and Appointments – Slagstad reported
 - a. Voting is open.
 - b. Catina Mead will be our representative on the Benefits Committee
 - c. Rob Kerschke will be our representative on the Athletic Board
 - d. Tracey Ward will be our representative on the Campus Security and Environmental Quality Committee
 - e. Catina Mead will be our representative on the Parking Appeals Committee.
- B. Legislative Committee – No report
- C. Public Relations/Activities – Gutierrez-Vargas reported
 - a. Discussed assisting the Civil Service Celebration planning committee.
 - b. Newsletter articles are due to Rave Meyer by Friday May 5th.

- D. Workplace Guidance – No report
- E. Civil Service Emergency Fund – Srygler reported
 - a. Applications are closed currently to allow for fundraising/replenishing the fund.
 - b. They have given out just under \$4000 to 21 people.
- F. Civil Service Celebration Committee – Kozumplik reported
 - a. They are still working on a budget.
 - b. A menu has been selected.
 - c. Invitations should be going out later this month.
- G. Council of Councils Ad Hoc Committee – Kozumplik reported
 - a. We were hoping to pay for the room in 2023
 - b. They are finalizing the menu.
 - c. Still working on securing a guest speaker.
- H. Employee Advisory Committee (EAC) – Hulseberg reported
 - a. HRDAC (HR directors from across the state) met with EAC for the first time in five years.
 - i. Residency requirement was discussed HRDAC wants to open it up to other states. This takes Illinois Senators and House representatives to make the change, so it is political.
 - ii. 900-hour employee abuse.
 - iii. Consistency in credential assessment scoring.
 - iv. HRDAC would like to expand the “rule of three” to the top five applicants instead of three.
 - v. Grant funded positions were on the agenda but not discussed. There is concern as to what happens to these employees when the grant is done. Should they have the same rights as other Civil Service employees? Currently they are just being terminated.
 - b. The Merit Board is not meeting until October. There are no discharge hearings at any university, which is good, but there is concern that campuses are finding a way to convince employees to quit before they go through a discharge hearing.

XI. Prior Business - None

XII. New Business - None

XIII. Adjournment

Slagstad moved to adjourn the meeting. The motion was seconded by Birch and passed by unanimous vote. The meeting was adjourned at 9:41 A.M.

Respectfully submitted,
Jay Monteiro, Secretary
Operating Staff Council