

Minutes
Operating Staff Council

October 6, 2022

Hybrid Format (Altgeld Hall 125/Teams) – 9:00 A.M.

Approved November 6, 2022

Present: Cathy Doederlein, Angelica Gutierrez-Vargas, Natasha Johnson, Cindy Kozumplik, Rob Kerschke, Mandy Kreitzer, Rave Meyer, Frances Mitchell (Administrative Aide), Jay Monteiro, Kathy Mosher, Mark Pietrowski, David Rapp, Sara Richter, Mary Schlagel, Kevin Shirley, Jim Slagstad, Linda Srygler, Tracy Ward

Guests: Felicia Bohanon, Catina Caldwell-Mead, Sandra Cox, Lesslie Erickson, Patricia Erickson, Tiffany Harris, John Hulseberg, Caroline Kosmel, Lauren Kurpius, Raaif Majeed, Ismael Montana, Miriah Ranken, Karen Smith

Absent: Zac Birch, Holly Nicholson,

I. Call to Order

Vice President Doederlein called the regular meeting of the OSC to order at 9:00 a.m.

II. Roll Call

Attendance was recorded by Monteiro online and Mitchell in person.

III. Approval of Agenda

Rapp made a motion to accept the agenda. The motion was seconded by Johnson and passed by vote.

IV. Approval of July 7, 2022, Minutes

Slagstad moved to accept the September 1, 2022, minutes as amended. The motion was seconded by Schlagel with corrections and passed by vote.

V. Treasurer's Report

Yates reported.

OSC Beginning balance – \$9,462.54

No expenditures

Endowed Scholarship balance – \$2,352.00 available for FY2023

Civil Service Emergency Fund beginning balance – \$2,138.80

Civil Service Emergency Fund ending balance – \$1,276.55 after expenses and grant payment.

Rapp moved to accept the Treasurer’s Report. The motion was seconded by Ward and passed by vote.

VI. Visiting Committees/Guests – none

VII. Public Comment – none

VIII. Announcements/Correspondence

- A. Doederlein said that Nicholson is meeting with President Freeman on October 17th. Nicholson asks for questions from the council prior to this meeting.
- B. Council Spotlight – Jim Slagstad spotlighted Linda Srygler for her interest in getting to know Slagstad even during COVID times; Srygler’s openness to other’s questions; her advocacy for people with the Civil Service Emergency Fund that extends outside of the workplace.
- C. Human Resource Services Update – Doederlein announced that this is her last OSC meeting. With the new role as Director of Employee Experience in Human Resource Services, Doederlein will shift from Civil Service to Supportive Professional Staff. The position will begin November 1st and will do grievance management for non-union faculty and staff, as well as keep from situations going to grievances.

IX. Shared Governance Reports

- A. Board of Trustees – Ismael Montana reported
 - a. Freeman presented several reports:
 - b. The instructor’s union local 4100 (representing approximately 236 employees) settled a four-year contract for retroactively beginning 7/1/2021 through 6/30/2025.
 - c. Surplus land; Hoffman Estates, School of Nursing building.
 - d. Request to establish two BoT Excellence Awards was approved. A proposal for 10 awards in different categories was discussed.
- B. Supportive Professional Staff Council (SPSC) – Felicia Bohanon reported
 - a. Revision of bylaws specifically committee structure.
 - b. Improved communication to SPS personnel.
 - c. More visibility of the Faculty/Staff Personnel Advisor. The current person has had no one approach them for help yet this year.

- C. Faculty Senate – Ismael Montana reported.
 - a. Campus security; concern over current influx in crime in the Annie Glidden area. NIU Police Chief Darren Mitchell, City Manager Bill Nicklas, NIU Chief of Staff Matt Streb, DeKalb Police Chief David Byrd attended the meeting to report what the city and NIU are doing to address this.
- D. University Council – Ismael Montana reported
 - a. Clint-Michael Reneau gave a presentation of student activities planned for Homecoming.
 - b. Provost Ingram and VP Jerry Blazey presented a budget update.
- E. Student Government Association (SGA) – Raaf Majeed reported
 - a. Trying to become fully staffed in the Senate and Executive staff.
 - b. Getting student employees processed and paid in a timely manner. Staffing from outside of HR assisted. Hopefully a processing engineer is going to be looking at the new student employment processing system.

X. Operating Staff Council Committee Reports

- A. Elections and Appointments – Doederlein reported
 - a. We are waiting for some responses from people for university committee openings.
 - b. Jim Slagstad was nominated for replacement Vice President. Replacing Doederlein will be discussed at the next OSC meeting.
- B. Legislative Committee – no report
- C. Public Relations/Activities –no report
- D. Workplace Guidance – Srygler reported
 - a. The committee has documented a 32% decrease in clerical workers from 2020. This information has been sent to Bill Hodson in April. They plan to meet with Hodson again.
 - b. Deadline for the second Presidential Fellow was 9/30.
 - c. Professional Development Academy (that arose from the Presidential Fellow program) has 16 staff members.
 - d. Flu shots will be October 12, 2022.
 - e. There were COVID shots given at the Convocation Center last week. They are now available through the DeKalb County Health Department.

f. 700 student employees had not been paid. Meyer reported that this is partly due to going from 1000 student employees last year to 2000 this year.

E. Civil Service Emergency Fund – Srygler reported

- a. Working to get checks out to people as quickly as possible.
- b. \$2,150 has been distributed in varying amounts.
- c. Trying to identify space for our homeless employees to stay.
- d. Looking at ways to help for parking permit costs.

D. Council of Councils Ad Hoc Committee – no report

Tabled until November 1st

E. Employee Advisory Committee (EAC) – Hulseberg reported.

- a. Next year will be the fourth time NIU has hosted the Council of Councils.
- b. Hulseberg will no longer attend EAC in person because there have been issues with NIU Human Resource Services reimbursing for the travel.
- c. Council of Councils will be held virtually at the systems office on October 14, 2022.

XI. Prior Business – none

XII. New Business

Making sure that Teams links for monthly meetings are on the NIU calendar and our website. Mitchell will take care of this.

XIII. Adjournment

Johnson moved to adjourn the meeting. The motion was seconded by Kozumplik and passed by unanimous vote. The meeting adjourned at 9:54 A.M.

Respectfully submitted,
Jay Monteiro, Secretary
Operating Staff Council