# Roommate Agreement

### Hall: ____________________  Room #: ____________________

### Name: ____________________  Name: ____________________

### Name: ____________________  Name: ____________________

Use the following agreement as a guide to discuss the issues involved with living together. Feel free to add specific terms or use additional paper if necessary.

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**Community/Personal Property:** An area which can be of concern is what to do about property, including “community” property (property that can be used by all roommates) and “personal property” (those “off-limits” items). Use the chart below to set your expectations in this area. (Y = Yes, any roommate can use this possession of mine, A = Ask, yes any roommate can use this possession of mine, but please ask first and N = No, no one can use this possession of mine).

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<th>Roommate 1</th>
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How will we handle damage occurring to others’ belongings? How quickly should this response take place? _________________

**Responsibilities:** A second area of potential difficulty is “responsibilities.” It is important for roommates to share the responsibilities that are part of the residence hall experience. Things such as cleaning the room, keeping the room secure, phone calls and shared responsibilities for the room/suite are all important matters that cannot be neglected.

**Security:** Knowing that theft can occur on campus, it is very important that all residents keep their doors locked when they are not at home.

- I agree to lock the door of our room whenever I leave.
- When we are at home, when will the door be locked and closed (i.e. sleep times, study times, etc.)? _________________

What steps will we take to eliminate locking each other out? _________________

**Cleaning:**

We agree to:

- Each clean our part of the room
- Create a schedule for cleaning
- Other __________________

Cleaning our room includes (check all that apply):

- Dusting
- Vacuuming
- Taking out trash
- Other __________________

Should we disagree on the amount of cleanliness/tidiness each can tolerate, we will resolve our problems in this manner: _________________

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**Personal Hygiene:**
What are our expectations of each other in terms of personal hygiene (showering, use of deodorant, laundry, etc.)? ______________

**Phone Calls:** The ability to make and receive phone calls and to have messages taken for you is important to roommates. To avoid problems with the use of the phone, the following have been agreed upon.
Times phone calls are acceptable (include the room line and cell phones): ______________

Messages will be handled in the following manner: ______________

**Study Hours:** It is also important to discuss some lifestyle choice that could cause problems.
Study times in our room are: Class Nights: ______________ Weekends: ______________
During study times it is:

- [ ] OK [ ] Not OK—______ to use the phone. Comments: __________________
- [ ] OK [ ] Not OK—______ to have the stereo on. Comments: __________________
- [ ] OK [ ] Not OK—______ to have the television on. Comments: __________________
- [ ] OK [ ] Not OK—______ to be using a computer. Comments: __________________

Times set aside for sleeping in our room are: ______________

**Visitation:** One of the most common problems between roommates lies in the area of visitation. Who visits, for how long and when are common questions. If you discuss with each other who will visit, etc. you should be able to avoid conflict.
Guests are allowed in the room:

- During study times [ ] Yes [ ] No
- During dress/bathing times [ ] Yes [ ] No
- During sleep times [ ] Yes [ ] No
- Overnight (same gender) [ ] Yes [ ] No
- Overnight (opposite gender) [ ] Yes [ ] No

Other times that guests are not allowed are:
If we want guests to leave, how will we let each other know? ______________
How much notice should we give each other when we would like someone to stay overnight? ______________
Are there any items/possessions that are off limits for guests to use/borrow when the owner of them is not home (bed, TV, stereo, etc.)? ______________

**Conflict:** How will we handle disagreement or differences of opinion that may or may not be related to race, ethnicity, culture, gender, class, religion, nationality, sexual orientation, gender identity, sex, veteran status, ability, age and student status?
__________________________________________

How will we communicate about any other issues that may arise?
__________________________________________

We, the residents of room ________ in ________ agree to the terms we have listed above. Our signatures below indicate that we have discussed the above and agree to abide by our mutual decisions. (Sign and date below).

Roommate #1: __________________________ Roommate #2: __________________________

Roommate #3: __________________________ Roommate #4 ______________

Community Advisor: _______________________

Date: __________________________