

Where to Send a Completed 4506-T

Do not submit a copy of the 4506-T to the Financial Aid and Scholarships Office. Please submit the form directly to the IRS at the address or fax number listed for your state of residence at the time your return was filed.

If you filed an individual return and lived in:

Mail or fax to:

Florida, Louisiana, Mississippi, Texas, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, or A.P.O. or F.P.O. address

Internal Revenue Service
RAIVS Team Stop 6716
AUSC
Austin, TX 73301

855-587-9604

Alabama, Arkansas, Delaware, Georgia, Illinois, Indiana, Iowa, Kansas, Maine, Massachusetts, Minnesota, Missouri, New Hampshire, New Jersey, New York, North Carolina, Oklahoma, South Carolina, Tennessee, Vermont, Virginia, Wisconsin

Internal Revenue Service
RAIVS Team
Stop 6705 S-2
Kansas City, MO 64999

855-821-0094

Alaska Arizona, California, Colorado, Connecticut, District of Columbia, Hawaii, Idaho, Kansas, Maryland, Michigan, Montana, Nebraska, Nevada, New Mexico, North Dakota, Ohio, Oregon, Pennsylvania, Rhode Island, South Dakota, Utah, Washington, West Virginia, Wyoming

Internal Revenue Service
RAIVS Team
P.O.Box 9941
Mail Stop 6734
Ogden, UT

855-298-1145

The IRS will mail you a copy of the document you have requested. You will then submit all pages of that document to the Financial Aid & Scholarship Office for review. The document needs to have the student's name and Z-id number written at the top to ensure it goes to the correct file.

If you do not receive the document within a month you should call the IRS to see if there was an error or if something else is holding up the process. 1-800-908-9946 or 1-800-829-1040.