NIU Course and Instructor Evaluations

Explanation of Student Evaluation of Instruction Reports

A report showing the results of responses to departmentally prepared items will be prepared for each course section for which evaluation sheets are submitted. Two copies are printed - one to be sent through the department chairperson to the departmental personnel committee, the other to the instructor. If the instructor administered evaluation items for his/her own personal use, a second report showing the results of these items will be prepared. This report and all evaluation response sheets for the corresponding course section will be given to the appropriate instructor.

The results of all University Council mandated evaluations as well as those for instructors' personal items are reported in the same format. Each department and/or instructor is to provide the appropriate interpretation in keeping with the wording of each item and the weighting scale assigned to it.

Following is an example of a Student Evaluation of Instruction Report.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>VALID</th>
<th>RATE A</th>
<th>RATE B</th>
<th>RATE C</th>
<th>RATE D</th>
<th>RATE E</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLASS STANDING</td>
<td>1</td>
<td>55</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>40</td>
</tr>
<tr>
<td>CLASS IN MAJOR</td>
<td>2</td>
<td>55</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>20</td>
</tr>
<tr>
<td>HOW MANY IN CLASS?</td>
<td>3</td>
<td>55</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>20</td>
</tr>
<tr>
<td>COURSE WAS REQUIRED OR ELECT</td>
<td>4</td>
<td>55</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>30</td>
</tr>
<tr>
<td>GRADE EXPECTED</td>
<td>5</td>
<td>55</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>20</td>
</tr>
</tbody>
</table>

SUBGROUP AVERAGE = 0.00 *

<table>
<thead>
<tr>
<th>ITEM</th>
<th>VALID</th>
<th>RATE A</th>
<th>RATE B</th>
<th>RATE C</th>
<th>RATE D</th>
<th>RATE E</th>
</tr>
</thead>
<tbody>
<tr>
<td>INSTR USED CLASS TIME WELL?</td>
<td>6</td>
<td>55</td>
<td>4.27</td>
<td>4.71</td>
<td>1.21</td>
<td>10</td>
</tr>
<tr>
<td>PRESENTATION LOGICAL &amp; ORGAN</td>
<td>7</td>
<td>55</td>
<td>4.27</td>
<td>4.40</td>
<td>0.86</td>
<td>25</td>
</tr>
<tr>
<td>ADEQUATE EXAMPLES?</td>
<td>8</td>
<td>55</td>
<td>3.91</td>
<td>4.00</td>
<td>0.90</td>
<td>15</td>
</tr>
<tr>
<td>WELL PREPARED FOR EACH CLASS</td>
<td>9</td>
<td>55</td>
<td>3.82</td>
<td>4.00</td>
<td>1.03</td>
<td>15</td>
</tr>
<tr>
<td>EFFECTIVE USE OF INSTR MATER</td>
<td>10</td>
<td>55</td>
<td>3.91</td>
<td>4.20</td>
<td>1.24</td>
<td>20</td>
</tr>
<tr>
<td>ENTHUSIASTIC PRESENTATION</td>
<td>11</td>
<td>55</td>
<td>4.18</td>
<td>4.25</td>
<td>0.83</td>
<td>20</td>
</tr>
<tr>
<td>SPEECH ADEQUATE FOR TEACHING</td>
<td>12</td>
<td>55</td>
<td>3.82</td>
<td>4.08</td>
<td>1.19</td>
<td>15</td>
</tr>
</tbody>
</table>
KNOWS WHEN STUD NOT UNDERSTA  13  55  3.73  4.00 1.21 *  15  27  25 45  5 9  5 9  5 9  5 9
PATIENT WITH QUESTIONS   14  55  4.18  4.58 1.11 *  30  55 15 27  0 0 10 18  0 0
DEMONSTRATED KNOWLEDGE   15  55  4.27  4.58 1.14 *  30  55 20 36  0 0 0 0  0 5 9

SUBGROUP AVERAGE  =  4.04  *

COURSE OBJECTIVES EXPLAINED  16  55  4.55  4.58 0.50 *  30  55 25 45  0 0 0 0  0 0 0 0
REQUIREMENTS & GRADING ESTAB   17  55  4.55  4.58 0.50 *  30  55 25 45  0 0 0 0  0 0 0 0
GRADING SYSTEM APPROPRIATE  18  55  4.27  4.25 0.62 *  20  36 30 55  5 9  0 0  0 0 0 0
STUD FREE TO ASK QUESTIONS   19  55  4.18  4.25 0.83 *  20  36 30 55  0 0 5 9  0 0
INSTRUCTOR AVAILABILITY   20  55  4.00  4.14 1.04 *  15  27 35 64  0 0 0 0  5 9
CONSIDERED STUDS DIFFICULTY  21  55  4.55  4.58 0.50 *  30  55 25 45  0 0 0 0  0 0 0 0
LECTURES & TEXT COMPLIMENTED  22  55  4.27  4.19 0.45 *  15  27 40 73  0 0 0 0  0 0 0 0
SUMMARIZED MAJOR POINTS   23  55  4.45  4.58 0.66 *  30  55 20 36  5 9  0 0  0 0 0 0

SUBGROUP AVERAGE  =  4.35  *

TEST QUESTIONS COVERED MATER  24  55  4.27  4.40 0.86 *  25  45 25 45  0 0 5 9  0 0
QUEST INDICATE WHAT STUD KNO  25  55  4.36  4.71 1.15 *  15  64 15 27  0 0 0 0  5 9
CLEARLY STATED QUESTIONS   26  55  4.73  4.81 0.45 *  15  73 15 27  0 0 0 0  0 0
FAIRNESS IN GRADING TESTS   27  55  4.73  4.81 0.45 *  15  73 15 27  0 0 0 0  0 0
INSTR MADE HELPFUL COMMENTS  28  55  4.45  4.58 0.66 *  20  55 20 36  5 9  0 0  0 0 0 0

SUBGROUP AVERAGE  =  4.51  *

TESTBOOK OVERALL  29  55  4.36  4.58 0.88 *  20  55 20 36  0 0 5 9  0 0
INTEREST IN SUBJ INCREASED  30  55  4.27  4.58 1.14 *  20  55 20 36  0 0 0 0  5 9
NUMBER OF EXAMS   31  55  4.64  4.71 0.48 *  20  64 20 36  0 0 0 0  0 0
AMOUNT OF MATERIAL COVERED  32  55  4.27  4.25 0.62 *  30  36 30 55  5 9  0 0  0 0
AMOUNT OF WORK REQUIRED  33  55  4.36  4.58 0.77 *  15  55 15 27 10 18  0 0  0 0
MATERIAL PRESENTATION RATE  34  55  4.27  4.58 0.96 *  15  55 15 27  5 9  5 9  0 0
FOR MY BACKGROUND & ABILITY  35  55  4.09  4.58 1.24 *  10  55 10 18 10 18  0 0  0 5 9

SUBGROUP AVERAGE  =  4.32  *

NO. OF SHEETS  =  55

The following information appears on your Student Evaluation of Instruction Reports

Identification Information

- Instructor Name
- Class Number
- Course Number
- Section Number
- Department Name
- Date evaluation was processed
Items and Rating Information

ITEM - Item Number

Paraphrase of item (if submitted by the academic department - 28 character limit)

VALID RATES - Number of students responding to the item

AVG - The average or mean response for the item. Means are computed on the basis of the weights assigned to the potential responses by the academic department. Weighting possibilities are described below.

1. Weights A = 1 through E = 5: Each "A" response is assigned a value of 1, each "B" response a value of 2, and so on. Means are computed accordingly. A mean of 4.2 is closer to an "E" response than an "A" response. If no specific weighting scheme is requested, this is the pattern employed.
2. Weights A = 5 through E = 1: Each "A" response is assigned a value of 5, each "B" response a value of 4, and so on. Means are computed accordingly. A mean of 4.2 is closer to an "A" response than an "E" response.
3. No weight by preference - If a department reports an item with a non-continuous response pattern, i.e., "Is this course in your major? Mark A if yes, Mark B if no," no weights are assigned to the responses and the mean is reported as 0.

MEDIAN - The middle score. This value represents the hypothetical point above and below which 50% of the respondents' ratings were made.

SD - The Standard Deviation of the responses to the item based on the assigned response weights.

RATE A, NO. % through RATE E, NO. % - the letters (i.e., A, B, C, D, E), refer to the response positions on NIU's N5-10 scannable form. The value in the NO. column is the number of students who marked the respective response. The number in the % column is the percent of VALID RATERS who marked the response

SUBGROUP AVERAGES - The average response or mean of all responses to the items included in the departmentally designated subgroup. In the above example, the second SUBGROUP AVERAGE of 4.04 is the average of items 6 through 15. The SUBGROUP AVERAGE of 4.35 is the average of items 16 through 23.

NO. OF SHEETS - The number of evaluation sheets processed for the course selection.