SAEM Assessment Council Charge

The primary charge of the Student Affairs & Enrollment Management (SAEM) Assessment Council is to help guide, monitor, and enhance the assessment agenda for the Division and other collaborating units. Specific aspects of the charge will include:

- Assist the Division’s Assessment & Enrollment officer in guiding division-wide assessment projects, as well as implementing specific assessment projects.
- Establish approaches to share and maximize the use of assessment resources across all units/departments within the Division.
- Develop mechanisms to monitor how assessment results are being used to improve programs and services.
- Monitor the level of assessment activity being conducted throughout the Division.
- Develop/Design a reward structure that will encourage division-wide support of all assessment efforts at every level including departmental, divisional and campus-wide.
- Function as a learning community by advancing the learning of the Council and the Division as a whole.