HELPFUL WEBSITES

NIU WEBSITES
Administrative Professionals Advisory Council: http://www.niu.edu/apac
Campus Maps: http://www.niu.edu/maps/index.shtml
Car Pooling: http://www.niu.edu/RideShare
Civil Service Salary Ranges: http://www.hr.niu.edu/HRTools/SalaryRange/
Groupwise Information: http://www.its.niu.edu/its/email/faculty_staff/index.shtml
Huskie Bus Line (campus bus schedule): www.huskieline.com
Lost and Found: http://www.niu.edu/publicsafety/services/index.shtml
MyNIU Training: http://www.niu.edu/myniutraining/training/faculty_training.shtml
NIU Employee Cellular Service: http://www.its.niu.edu/its/phones/verizon_wireless.shtml
On-Line Phone Book: http://www.niu.edu/directory.shtml
Operating Staff Council: http://www.niu.edu/osc/
Operating Staff Handbook: http://www.hr.niu.edu/Resources/index.cfm?mode=list&cat=1200
Phone Shortcuts (CallPilot): http://www.its.niu.edu/its/phones/voicemail/faculty_staff/index.shtml
Property Control (Available resale items): http://www.finfacil.niu.edu/FurnitureResale/
Records Retention: http://www.compliance.niu.edu/RecordsRetention/Index.cfm
State Universities Civil Service System: http://www.sucss.illinois.gov/
Testing for other Civil Service employment opportunities (Civil Service Request to Test Form): http://www.hr.niu.edu/Resources/index.cfm?mode=list&cat=1200
Weather Information: http://www.niu.edu/weather

OTHER WEBSITES
Free access to millions of topics from the world’s leading publishers: www.answers.com
International Association of Administrative Professionals: www.iaap-hq.org/
Office templates: www.office.microsoft.com/templates
Online Writing Help: The “OWL” at Purdue University: http://owl.english.purdue.edu/
Online dictionaries, etc.: http://dictionary.com
Online Typing Test: http://www.sucss.illinois.gov/testprep/typing.aspx?osm=c31
Reverse Phone Number Look Up: http://www.whitepages.com/reverse_phone
Sample clerical test questions for Civil Service exams: http://www.sucss.illinois.gov/testprep/studyguides.aspx?osm=c32

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