**POSTITION YOURSELF FOR SUCCESS**

Today’s top HR professionals are leaders, not just employees of your organization. The profession is no longer just about “people” but also about the business success you need to have to help your organization succeed. Investing in continuing education is a critical component of your formula for success. Our continuing professional education programs focus on helping you recharge your career and earn the credibility and recognition you deserve.

**What Sets Us Apart from Other Program Providers?**

- **Prestige recognition as a SHRM Top 20 Provider of SHRM Learning System® Certification Prep Courses.**
- **High education quality and rigor.**
- **An experienced team of SHRM-SCP®, SHRM-CP® designation instructors.**
- **Learning paths for all learners by offering evening, Saturday, and online courses.**
- **Convenient locations (Chicago, Naperville, Hoffman Estates, Rockford, Lombard, Matteson, Des Plaines).**
- **Status as a SHRM Recertification Provider of continuing professional education programs earning RCIs to support SHRM certification.**

**Have HR Experience and Ready to Break Through to the Next Level?**

**SHRM Learning System® for SHRM-CP®/SHRM-SCP® Certification Preparation Courses**

- **Intensive 6 Week Online Course**
  - Online Tuesdays September 19 - December 5 7:00 - 9:00 p.m.
- **12 Week Interactive Online Course**
  - Naperville Tue and Thu September 12 - October 19 6 – 9:30 p.m.
  - Hoffman Estates Mon - Fri November 6 - 10 8:30 a.m. – 3:30 p.m.
  - Naperville Mon - Fri September 25 - 29 8:30 a.m. – 3:30 p.m.
- **Intensive Five Week Saturday Course**
  - Lombard Sat & Sun October 14 - December 2 8:30 a.m. – 3:30 p.m.
- **12 Week Interactive Online Course**
  - Naperville Thu & Fri November 16 - 17 8:30 a.m. – 4:30 p.m.

**SHRM Essentials® of HR**

- **307 Lowden Hall, DeKalb, Illinois 60115**

**SHRM Certification Retention.**

- **HR professionals having earned the SHRM-CP® or SHRM-SCP® credentials using the tutorial pathway may use this course for re-certification.**

**New to HR or Need to Learn the Fundamentals of How to Manage Employees?**

**HR Certification Retention, SHRM Learning System® for SHRM-CP®/SHRM-SCP® Certification Preparation Courses**

- **Evening Courses**
  - Lombard Sat & Sun October 14 - December 2 8:30 a.m. – 3:30 p.m.
  - Hoffman Estates Mon & Tue October 2 - 3 8:30 a.m. – 4:30 p.m.
  - Rockford Mon & Tue August 28 - 29 8:30 a.m. – 4:30 p.m.
- **Five Day Intensive Courses**
  - Naperville Mon - Fri September 25 - 29 8:30 a.m. – 4:30 p.m. $1,350 Std./$1,250 M
  - Hoffman Estates Mon - Fri September 25 - 29 8:30 a.m. – 4:30 p.m. $1,350 Std./$1,250 M
- **Six Week Evening Course**
  - Naperville Tue and Thu September 19 - October 19 6 – 9:30 p.m. $1,350 Std./$1,250 M
- **Six Week Saturday Course**
  - Hoffman Estates Saturdays September 25 - October 19 8:30 a.m. – 3:30 p.m. $1,350 Std./$1,250 M

**Manage Projects and Need to Sharpen Your Skills or Earn a Project Management Credential?**

**Project Management Professional® (PMP®) Certification Prep**

- **Go to pm.niu.edu for details.**

**HR Strategies and Solutions**

- **Location Day Date(s) Times Course Fee**
- **Holiday Course (for financial management professionals)**
  - Hoffman Estates Mon & Tue October 2 - 3 8:30 a.m. – 4:30 p.m. $650 Std./$600 M

**Certification Prep Courses**

- **Location Day Date(s) Times Course Fee**
- **Hybrid Course**
  - Hoffman Estates Sat & Sun November 18 - 19 8:30 a.m. – 4:30 p.m. $1,350 Std./$1,250 M

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**QUESTIONS:**

Contact Donna M. Mann, Director, Credentialing Programs
307 Lowden Hall, DeKalb, Illinois 60115

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