1. Sign into the computer at the Clerk’s bench (PC is located below the the desk).

2. Locate the touch panel to the left of the clerk’s computer. Press the “Proj/Screen” button using the stylus to lower the projector and screen.
3. Make sure the following options are selected: Computers>Clerk>Send To Screen.

Note: The volume controls are located on the left side of the display.

4. The clicker is in a black, leather case on the clerk’s bench. Simply plug-in the USB dongle (bottom of the unit) and slide the power switch on (left side of the unit).

If you have any questions or concerns, please call the College of Law IT Department @ (815) 753-0860.