Huskie Service Scholars Contract

I, ___________________________________________, accept the role of a Huskie Service Scholar (Print name) for the 2018-2019 academic year. In doing so, I acknowledge and/or agree to the following terms and conditions. I understand that failure to meet my responsibilities will affect my participation in the program and the receipt of my partial tuition waiver of $1,200.

Overall Program Responsibilities:
- I will actively participate in the Huskie Service Scholars program and its entirety throughout the Fall 2018 and Spring 2019 semesters.
- I will attend all required monthly cohort meetings and understand that each unexcused absence will result in a 5% deduction to the tuition waiver, with the third unexcused absence resulting in potential termination from the program. *(Unexcused absence is any absence that we were not notified about prior to the start of the cohort meeting, except emergency situations.)*
- I will actively meet and communicate with my team, peer mentor, and site supervisor. This includes meetings and response to emails or other communication media.
- *Peer mentors ONLY-* In addition to those listed above peer mentors have additional responsibilities, which can be counted towards the requirement of 150 hours.

Community Engagement:
- I will engage with my campus and community partner through regular service and volunteering for the minimum of 150 hours (75 in the Fall and 75 in the Spring) through the academic year. This includes all mandatory events (given at the first meeting). Failure to reach 75 hours by the end of January will result in a 5% deduction to the tuition waiver and consideration for removal from the program.
- I will submit my service timesheets on time every two weeks to my Site Supervisor.

Reflection:
- I will complete all mandatory personal reflection journal entries, group reflection presentations, and actively participate in reflective activities during monthly cohort meetings.

Required Professional Development Events
- OSEEL Networking Reception, Community Engagement Showcase (CES)
- I will attend one of each of the following required workshops - Jobs PLUS, Leadership Academy, and Diversity Dialogue
- I will submit my HSS experience for Engage PLUS credit

Continued Eligibility
- Enrolled as a full time NIU student (earn minimum of 12 semester credit hours)
- Maintain a GPA of 2.0 or higher
- Remain in good academic standing and judicial university standing at all times
Failure to maintain these eligibility requirements will result in consideration for termination from the program, revoking of the tuition waiver, and student will not be reinstated into the HSS program. This tuition waiver award is only available for one year and is not renewable. If a student fails to submit proof of **150 hours** of service by **June 1st, 2019** then the student will be terminated from the program and the last installment of the tuition waiver ($600) will be debited to their bursars account.

*If you need an accommodation for this program, please contact the Disability Resource Center as soon as possible. The DRC coordinates accommodations for students with disabilities. It is located on the 4th floor of the Health Services Building, and can be reached at 815-753-1303 (V) or drc@niu.edu. Also, please contact the OSEEL supervisor and HSS Cohort Coordinator, privately as soon as possible so we can discuss your accommodations. The sooner you let us know your needs, the sooner we can assist you in achieving your goals in this program.

By signing below, I am indicating that I understand and agree to the responsibilities of the program stated above. I am also verifying that I fit all eligibility requirements listed above.

_______________________________________  ______________________________________
Signature                                       Date