VACANCY ANNOUNCEMENT
UNIVERSITY OF NORTHERN COLORADO
DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

Position Title: General Chemistry Coordinator (term renewable)

Position Description.
General Chemistry Coordinator, Lecturer rank (term renewable), nine-month appointment. The successful candidate will instruct courses in general chemistry and in the candidate’s area of expertise. In addition to coordinating the general chemistry lecture and laboratory program for the Department, the successful candidate will be expected to participate in service at the department, college, and university levels that includes research on teaching and learning within the Department’s general chemistry curriculum.

Qualifications.
This position requires a minimum of an earned master’s degree in chemistry, chemical education or a closely related field. Degree must be completed before August 15, 2016.

Preferred Qualifications.
Preference will be given to applicants with previous college-level chemistry teaching and experience in curriculum development and implementation.

Salary and Benefits.
Salary is commensurate with qualifications and experience. Benefits available include health, life, and dental insurance, as well as a selection of several defined contribution retirement programs. Dependents and Spouses of UNC Employees who are employed as 0.5 FTE or above are entitled to and eligible for Dependent Tuition Grants. These tuition grants will cover in-state tuition charges. Further requirements may exist. Other benefits may be available based on position. Opportunities for summer instruction may be available.

Start Date.
The first day of faculty contracts for AY 2016 will be August 15, 2016.

Application Materials, Contact, and Application Deadline.
Screening of applications will begin on November 30, 2015 and will continue until the position is filled. Interested persons should apply online at https://careers.unco.edu and select “View/Apply for Faculty Positions” then choose “General Chemistry Coordinator”. Application documents to be submitted online are a letter of application/cover letter, a curriculum vitae, teaching philosophy, and unofficial or official copies of graduate and undergraduate school transcripts. In addition to the materials submitted online, the candidate must provide the names of three references who will be contacted to electronically submit their letter of recommendation. Recommenders may choose to submit their letters under under separate cover to: chemistry@unco.edu or via mail to: Chair, General Chemistry Coordinator Search Committee, Department of Chemistry and Biochemistry, University of Northern Colorado, Campus Box 98, 501 20th Street, Greeley, CO 80639.
Additional Requirements.
Satisfactory completion of a background check, educational check, and authorization to work in the United States is required after a conditional offer of employment has been made. Official transcripts demonstrating receipt of the required degree(s) must be submitted within one (1) month of hire.

Location and Environment.
The University of Northern Colorado is a Doctoral / Research University enrolling 12,000+ graduate and undergraduate students. The University, founded in 1889, is located in the City of Greeley, which has a growing population of 96,000. Greeley is an hour north of Denver and 30 miles east of the Rocky Mountains. Further information about UNC and Greeley is available at http://www.unco.edu.

Additional Information.
The position is contingent on funding from the Colorado State Legislature, approval by the Board of Trustees, and subject to the policies and regulations of the University of Northern Colorado. Federal regulations require that the University retain all documents submitted by applicants. Materials will not be returned or copied for applicants.

The University of Northern Colorado is an equal opportunity/affirmative action institution that does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual orientation or veteran status. For more information or issues of equity or fairness or claims of discrimination contact the UNC AA/EEO/Title IX Officer at UNC Human Resource Services, Campus Box 54, Carter Hall 2002, Greeley, CO 80639, or call 970-351-2718.