Mentor/Mentee Action Plan

We plan to communicate with the following frequency:
☑ Interact once or twice
☑ Interact periodically during the fall and spring semesters
☑ Other: ________________________________________________

We plan to communicate via:
☑ Social networking sites, email, IM chat
☑ Phone or text message
☑ In person
☑ Other: ________________________________________________

If meeting in person, we’ll use the following as mentoring locations/learning opportunities:
☑ Mentor’s worksite
☑ Professional association meetings
☑ Restaurants/coffee spots
☑ NIU campus (library, football games, etc.)
☑ NIU Career Fairs
☑ Other: ________________________________________________

During our mentoring experience, we plan to cover:
☑ Resume review
☑ Networking
☑ Industry or profession-specific knowledge
☐ Professional attire/behavior
☐ Job shadowing
☐ Interview skills
☐ Other: ________________________________________________