**15-20 ASSISTANT ANALYST**

**Health, Retirement, and Long-Term Analysis Division**

The Congressional Budget Office (CBO) is a small nonpartisan agency that provides economic and budgetary analysis to the Congress. The Health, Retirement, and Long-Term Analysis Division is seeking an Assistant Analyst to provide the division’s senior analysts with statistical analyses, graphics, literature reviews, and other research assistance. The selected candidate will also conduct independent research on a variety of topics. Typically, assistant analysts pursue professional or graduate degrees in fields such as economics, public policy, medicine, or law following their two- to three-year term appointments at the agency.

The Health, Retirement, and Long-Term Analysis Division analyzes federal programs and policies concerning health care and retirement, including Medicare, Medicaid, subsidies provided through health insurance exchanges, and Social Security. The division works on some of the most hotly debated policy issues before the Congress, producing reports on a range of policy issues and options and providing detailed analyses of proposed legislation. The division is also responsible for CBO’s long-term budget projections and collaborates on analyses of the long-term effects of proposed legislation.

Recently completed reports include an analysis of illustrative options for a premium support system in Medicare, a volume of health-related options for reducing the federal budget deficit, and the *2014 Long-Term Budget Outlook*.

**Qualifications**

The position requires a person who can work well with a number of senior staff members, take the initiative to gather suitable data to address policy questions, conduct spreadsheet and statistical analyses, assist with slide presentations and written reports, and complete assignments in a timely manner. Candidates must have strong quantitative, writing, and computer skills (with programs such as STATA and/or SAS, Excel, Powerpoint, and Word) and a desire to work on issues of current legislative interest to the Congress. A bachelor’s degree with a major or minor in economics or a related discipline is also required.

**Salary and Benefits**

The salary range is from $39,000 to $44,000; the salary will be commensurate with education and related experience. CBO offers *excellent benefits* and an appealing work environment.

**How to Apply**

Please submit a cover letter, résumé, a brief writing sample, unofficial transcripts, and contact information for three references online at [www.cbo.gov/careers](http://www.cbo.gov/careers). Only complete applications will be considered. This position is governed by the Veterans Employment Opportunities Act, as made applicable by the Congressional Accountability Act, as amended.

**Contact**

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